



All First Time Students

New students must see a Campbell University counselor before registering for any classes. **Active Duty military must see Base Education before meeting with a Campbell counselor to have their MINI-TABE score verified. Active Duty military attending college for the first time, must complete COLLEGE 101 presented by Base Education.**

Registration: Registration dates are found in the Academic Calendar. Registration is held in Building 825, Base Education Center, Camp Lejeune, and at the MCAS Education Center (Mondays only). **Students are required to meet individual course pre-requisites, if required, prior to enrollment. Campbell University reserves the right to limit enrollment and to cancel classes with insufficient enrollment.**

Tuition: Tuition costs are \$225.00 per semester hour for all undergraduate courses. This is subject to increase without prior notice. ***NOTE: Internet Courses are \$250.00 per semester hour and are subject to increase without prior notice.**

Financial Aid: Active-duty military personnel can use Tuition Assistance (TA), which may pay up to 100% of tuition depending upon the availability of Tuition Assistance Funds. Active-duty personnel must apply for TA each eight or nine-week term they are enrolled at Campbell University. NCLTG (available during Fall I and Spring I registration ONLY) and Pell Grant applications are available at www.fafsa.ed.gov. Information on financial aid, the University's Military Spouse Appreciation Scholarship, and the Military Spouse Career Advancement Account can be obtained by speaking with Mrs. Patricia Frazier, Business Manager. (910-451-3097)

Veterans Affairs: New VA students **MUST see the VA Certifying Official prior to registering for courses. Office Hours-Mon-Fri-9am-2pm.** Continuous VA students should register on the first day possible in order to insure current certification to the VA. Notify the VA Certifying Official when you register. All VA students who have missed a term must see the VA

Certifying Official upon returning registration. All active duty personnel and visiting students desiring VA must see the Certifying Official prior to registering each term. All VA students mark VA on all registrations and drop/add forms. All VA students must see the Certifying Official upon withdrawal or receiving an “F” grade. VA students will be provided a degree plan as soon as their formal evaluation of transfer credits has been completed upon receipt of all transcripts. Only courses required for your degree can be certified for benefits. Required last day of the month verification by the student to the VA can be completed by the VA Web Automated Verification of Enrollment (WAVE) or Automated Telephone System 1-877-823-2378. All VA students must keep the Certifying Official informed of their registration status and any changes. Failure to do this may result in overpayments and non receipt of allowance due. If you change your enrollment, drop courses, withdraw from courses, or stop attending classes, or cease participating in internet courses, you may have to repay all or part of your VA Educational Benefits. Always see the VA Certifying Official if you have mitigating circumstances beyond your control. All VA students should visit the VA web site at www.gibill.va.gov for up to date information on VA benefits.

Dropping a course: Once a course has begun, courses can only be dropped during the first week of the term (see dates in schedule). Failure to properly drop a course may cause you to earn an “F” grade and you will be responsible for the cost of the course. If a student wishes to drop classes for which they have registered, they must do so in person at the Camp Lejeune Office. Students who DROP during the Add/Drop or Drop Only period may receive a full refund of tuition.

Course Withdrawal. Students, who wish to withdraw from a course after the add-drop period, must contact the Campbell University Camp Lejeune Office. **A withdrawal is academic in nature, and a grade will be required from the instructor (WP or WF). Students who withdraw from classes are financially responsible for these courses.**

Textbooks: You **must** now order your text books online. This can be done very easily using our on-line bookstore or other on-line options. Go to www.campbellcampjeune.com and follow links. A separate handout will also be provided for this purpose.

